

17Strong: The Neighborhoods of Hamilton, Ohio

Micro-Grant Application

Application Submission Deadline: Monday, August 15th, 2016

Open Information Sessions held July 19 and 26 at 6:30 PM

Council Chamber, 345 High Street

- The purpose of the 17Strong Neighborhoods Micro-Grant Program is to serve the residents in the city by providing materials or reimbursable financial support for activities that promote citizen engagement, enhance the beautification of the neighborhood, improve safety within the community, create economic development, and/or address other neighborhood needs and aspirations.
- Grant awards will range from a minimum of \$500 up to a maximum of \$3,000.
- Applicants are encouraged to coordinate efforts of similar activities within the neighborhood or across neighborhoods; however, unique activities will be considered.
- The 17Strong Board will have final approval for activities submitted through this grant process and may ask a potential grantee for additional information on any of the application requirements prior to awarding the grant or entering into a grant agreement with the grantee. The 17Strong Board reserves the right to fund the activity in part, add or delete tasks, and ask for clarification on the work plan, timeline, expected measurable outcomes or budget. No agreement will be entered into until the 17Strong Board is satisfied with all of the activity specifications.

Application Requirements and General Information

1. Application is open to any private citizen, or group of citizens.
2. Applications must be submitted to 17Strong Board no later than August 15, 2016.
3. Grants awarded on or around September 15, 2016.
4. All activities must be completed by December 2016.
5. Proposals shall address at least one of the following type of activity:
 - a. Citizen Engagement
 - b. Neighborhood Beautification
 - c. Safety Improvement
 - d. Economic Development
 - e. Other Neighborhood Need or Aspiration
6. Proposals must clearly identify measures that can quantify the results or outcome of the proposed activity and support one or more of the approved activities (see item 5 above).
7. No funding will be dispersed until the activity is completed unless prior arrangements have been agreed upon by applicant and advisory board.
8. No activities will be considered if alcohol is present or involved in any way.

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Activity Name: _____

Applicant/Activity Leader: _____

Co-Leader: _____

Citizen Supporters (at least 12 additional household signatures from neighborhood residents with corresponding home addresses representing neighborhood(s) involved):

Duration of Activity: (All activities must be completed by 12/31/16)

Start Date: _____ End Date: _____

Neighborhood(s) Collaborating on Activity: Check all that apply

- | | |
|---|---|
| <input type="checkbox"/> Armondale/Edgewood | <input type="checkbox"/> New London |
| <input type="checkbox"/> Dayton Lane | <input type="checkbox"/> North End |
| <input type="checkbox"/> Downtown/CBD | <input type="checkbox"/> Prospect Hill |
| <input type="checkbox"/> East End | <input type="checkbox"/> Riverview |
| <input type="checkbox"/> Enterprise Park | <input type="checkbox"/> Rossville |
| <input type="checkbox"/> German Village | <input type="checkbox"/> Taft Place/Governor's Hill |
| <input type="checkbox"/> Highland Park | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Jefferson | <input type="checkbox"/> City Wide |
| <input type="checkbox"/> Lindenwald | |
| <input type="checkbox"/> Millikin | |

Category of your Activity: (Select one only)

1. Program 2. Event 3. Project

Frequency of your Activity: (Select one only)

Is this a one-time occurrence? Yes No

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As the grant applicant, I agree to the following:

1. I will present an outline of the purpose, budget and any other relevant information regarding this grant application during a 17Strong Advisory Board meeting.

Indicate Availability: _____ August 23, 2016 6:00 PM

_____ August 30, 2016 6:00 PM

2. I will provide additional activity information if required to the 17Strong Advisory Board.
3. I will provide a final report detailing the final outcomes and total cost of the activity. Failure to report this information may result in ineligibility for subsequent rounds of the micro-grant program.
4. All grant approvals are sole responsibility of the 17Strong Advisory Board.
5. Micro-grant funds cannot pay for personal property, charitable donations, alcohol, operational costs, or political campaigning.
6. I will provide all receipts for monies spent for the grant funds. No reimbursements will be made without proper receipts and documentation.

Applicant Signature

Date

Lead Applicant Contact information:

Address: _____

Email Address: _____

Phone Number: _____

Applications can be submitted via email to: 17strong@hamilton-oh.gov

Applications can be dropped off at one of the following locations:

City Manager's Office
345 High Street, Suite 710

Welcome Center
1 High Street, Suite #2



17Strong Micro-Grant Application: Citizen Supporter Signatures

	Printed Name	Primary Home Address	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
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22			
23			
24			

17Strong: The Neighborhoods of Hamilton, Ohio Micro-Grant Application Scoring Rubric

ACTIVITY TITLE _____

ACTIVITY LEADER _____

Proposals will be scored by the 17Strong Advisory Board using the following criteria to review and rank proposals.

CRITERIA	POSSIBLE POINTS AWARDED					NOTES	TOTAL POSSIBLE POINTS	TOTAL AWARDED POINTS
How many support signatures are included in application?	< 12 0	12 1	13-20 2	>20 5			5	
How many neighborhoods are collaborating on the activity.	1 1	2 or more 3	City wide 10				10	
1. How many activity types does the proposal address?	Citizen Engagement 1	Neighborhood Beautification 1	Safety Improvement 1	Economic Development 1	Other Need or Aspiration 1		5	
2. Does proposal clearly identify measures that tie to activity type?	Poor 1	Fair 2	Good 3	Very Good 4	Excellent 5		5	
3. Activity Purpose: is the issue/problem/need clearly defined?	Poor 1	Fair 2	Good 3	Very Good 4	Excellent 5		5	
4. Does activity benefit specific group(s)?	No 0	Yes 5					5	
5. Addresses an issue/problem/need CRITICAL to the neighborhood?	Scale 0	←----- to ----->					15	
6. How many neighborhoods will benefit from proposed activity.	1 1	2 or more 3	City wide 10				10	
7. Are tasks to accomplish activity well defined and feasible?	No 0	Somewhat 3	Well Defined 5				5	
8. Is there a clearly defined sustainability plan, if applicable.	Not Required 1	Required - No 0	Required - Yes 1				1	

CRITERIA	POSSIBLE POINTS AWARDED				NOTES	TOTAL POSSIBLE POINTS	TOTAL AWARDED POINTS
9. Is there a measurable outcome for each activity type proposed?	1 for each type: 5	2 for each type: 10	>2 for each type: 20			20	
9a-e. Is there a detailed plan in place to collect data on the measurable outcomes?	No 0	Yes 10			10		
10. Budget: is the amount requested reasonable for this activity? Do the budget elements adequately explain and justify expenses?	No 0	Minimal 5	Well Defined 10			10	
11. Does proposal reflect additional donations above and beyond the requested amount?	No 0	0-20% 5	21-50% 10	> 50% 20		20	
TOTAL SCORE						111	
Comments							
Signature						Date	