Division of Surface Water

NPDES Small MS4 General Permit (OHQ000002) Annual Reporting Form

Instructions for completing this form:

- OHQ000002 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below.
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Don't include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:

Ohio Environmental Protection Agency
Division of Surface Water
Storm Water Program – Small MS4
P.O. Box 1049
Columbus, Ohio43216-1049

Small MS4 Annual Report for Year:	2012				
Ohio EPA Facility Permit Number:	1GQ00011*BG				
Name of MS4:	City of Hamilton				
Primary Contact:	Allen Messer, P.E.		Title:	Civil Engineer	
Mailing Address:	345 High Street, Suite 520				
City:	Hamilton	Zip Code:	45011	County:	Butler
Telephone Number:	(513) 785-7286	Email Address:	messera@ci.hamilton.oh.us		

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

See attached Table of Organization (Appendix A).

Note that the City of Hamilton is responsible for each aspect of the Storm Water Management Program

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Print Name: Joshua A. Smith

Print Title: City Manager

Signature: JAS

Date: 3/5/13

PUBLIC EDUCATION & OUTREACH

Estimate Your Permit Area's Total Population: 63,000

BMP(mechanism)& Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience Reached	Summary of Results	Effective (Yes or No)
Billboards Coordinator	Number of Cars Passing per Day	April – Request for Volunteers for Citywide Clean Up and Great Miami River Sweep May & September – "Only Rain in the Drain" and the number to report illegal dumping October – Request for Volunteers for Clean Hamilton Event	General Public	30%	Total traffic passing signs per day was 23,800 per day for SR 4 South of SR 129 (April and October) and 13,600 per day for Pyramid Hill Blvd by Columbia Road (May & September). 468 people volunteered at the Citywide Clean Up, 41 for River Sweep, and 127 for the Clean Hamilton Event.	Yes
Storm Drain Labels Coordinator	Number of calls received in response to storm drain labels	"NO DUMPING – Drains to Great Miami River" labels applied to Storm Drains	General Public	40%	60 calls were logged in 2012 for clogged catch basins and illegal discharges to the storm sewer system.	Yes
Earth Day Booth Coordinator	Attendance at booth	Animal Pet Waste Disposal and Rain Garden Information	Downtown Hamilton Employees	10%	The event held on April 20, 2012 was well attended by the people working downtown. Fliers, pens, bumper stickers and magnets were distributed to those that attended.	Yes

PUBLIC EDUCATION & OUTREACH

BMP(mechanism)& Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Results	Effective (Yes or No)
River Days Booth Coordinator	Attendance at booth.	Storm Water Pollution Prevention, Fertilizer Application and Grass Clippings	General Public	10%	The event was well attended. The booth included an interactive game for children to play and receive a stamp toward entry in a raffle for a new bike. Fliers, pens, bumper stickers and fans were distributed to those that attended.	Yes
Butler County Children's Water Festival Coordinator as a member of the Festival Committee comprised of various county agencies	Number of students attending from Hamilton	Water Conservation and the water cycle	Students 4th – 6th Grade	3%	242 Hamilton Students attended the festival. The students were exposed to many variations of the theme and learned a great deal about the water cycle.	Yes
EnviroNews Coordinator	Number of Newsletters sent out	April Mailing – Citywide Clean up and River sweep; Volunteer options to stencil drains or adopt a stream by doing stream bank stabilization / erosion management. September Mailing – Volunteer options to label drains or adopt a stream and Citywide Cleanup; Fall storm water fertilizer application; Recycling do's and don'ts.	General Public – Utility Customers	100%	23,000 newsletters were printed and distributed in all utility bills sent to customers	Yes

PUBLIC EDUCATION & OUTREACH

BMP(mechanism)& Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Results	Effective (Yes or No)
Teacher Education Butler County Soil and Water Conservation District	Number of Teachers Trained	Water Cycle, Stream Table, weather and rain, enviroscape, composting	Elementary School Science Teachers	75%	Butler County Soil and Water Conservation District offers teacher education events that cover various topics. Hamilton will pay a stipend for a substitute teacher to be hired so that a teacher can attend. In 2012, 6 – out of the 8 Elementary School Science Teachers attended.	Yes
Wilson Jr. High Storm Water Education Coordinator	Number of Students	Storm Water Management and Rain Gardens	7th and 8th Grade Science Students	5%	Coordinator presented storm water management principles as well as having students participate in interactive watershed game. Approximately 300 students attended.	Yes
Website Coordinator	Number of Visitors to Website	Water Pollution Prevention	General Public	5%	Hamilton is a member of the Hamilton to New Miami Groundwater Consortium which provides water pollution prevention education on its website: http://www.gwconsortium.org/who-is-the-ground-water-consortium.php	Yes

PUBLIC EDUCATION & OUTREACH

- Summarize activities you plan to undertake during the next reporting cycle.

BMP(mechanism)& Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Planned Activities	Proposed Schedule
Billboards Coordinator	Number of cars passing billboard per day.	Storm water Pollution Prevention Volunteer for City Wide Clean Up Events	General Public	20%	Two Billboard themes – one "Only Rain in the Drain" and the other announcing volunteer opportunities for City Wide Clean event	April, May, and October
Storm Drain Labels Coordinator	Number of labels placed.	Dump no waste	General Public	10%	To place storm drain markers in several neighborhoods	April to October
Local Festival Booths Coordinator	Number of people attending booth	Household hazardous waste disposal, storm water pollution prevention and conservation	General Public	5%	A booth is planned at Earth Day.	April

PUBLIC INVOLVEMENT/PARTICIPATION

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People Participated	Summary of Results	Effective (Yes or No)
Butler County Children's Water Festival Coordinator	Number of children from Hamilton Schools attending	Water Conservation and Water Cycle	Elementary School Children	5%	Day long festival where each school group gets to attend 4 educational hands on sessions involving water issues	October
Environews Newsletter Coordinator	Number of newsletters distributed	Erosion prevention, recycling and sanitary sewer overflow prevention	Hamilton Utility Customers	100%	Two newsletters with multiple articles on various storm water and pollution prevention topics to be inserted into all Hamilton Utility bills. Hamilton provides electric, gas, water, and sanitary to residents so nearly 100% of the residents receive a utility bill.	April and November
Teacher Education Butler County Soil and Water Conservation District	Number of Teachers Trained	Storm Water Runoff and use of plants in rain gardens to minimize runoff	Elementary to High School Science Teachers	5%	Teachers from area schools will be trained on water issues and how to educate their students on the water issues that effect Butler County	Throughout 2012

PUBLIC INVOLVEMENT/PARTICIPATION

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People Participated	Summary of Results	Effective (Yes or No)
City Wide Clean Up Coordinator and Streets Superintendent are a member of the committee	Tons of garbage removed	Keep garbage out of the storm drains	Lower and Middle Income Neighborhoods Neighborhoods Included – Bailey Square, Lindenwald, Rossville, North End, Roosevelt School, and Van Buren School.	400	165.5 Tons of Debris 22.1 Tons of Tires	Yes
Great Miami River Clean Sweep Coordinator and Senior Civil Eng as members of the committee	Amount of Garage Removed	Protect the River and become a steward	Participants targeted were scouting groups, High School Students and Community Service Workers from the Area Courts	Two Locations of the County Wide Clean up Dam Overlook – 20 volunteers Joyce Park – 14 volunteers	Dam Overlook 20 bags of garbage Joyce Park –15 bags of garbage	Yes
Clean Hamilton Event Civic Groups from around the city volunteer remove trash.	Number of Volunteers and Amount of Trash	Keep garbage out of streams	Disadvantaged neighborhoods	Volunteers – 127	3 tons of debris was removed	Yes

PUBLIC INVOLVEMENT/PARTICIPATION

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Summary of Planned Activities	Proposed Schedule
City Wide Clean Up Coordinator and Streets Superintendent	Tons of garbage removed	Keep garbage out of the storm drains	Lower and Middle Income Neighborhoods Neighborhoods Included – Bailey Square, Lindenwald, Rossville, North End and Roosevelt School.	~400	Clean up of garbage, litter and collection of tires in lower income neighborhoods. Target is 4 locations for 2013	Late Spring / Early Summer
Great Miami River Clean Sweep Groundwater Consortium	Tons of Garage Removed	Protect the River and become a steward	Participants targeted were scouting groups, High School Students and Community Service Workers from the Area Courts	~50	Clean up of River banks along Bike Path from Dam Overlook to Joyce Park	Summer
Storm Drain Labeling Civic Groups from around the city volunteer to install labels – Coordinator oversees the program	Number of Labels Applied	Keep garbage out of the storm drains	General Public	~20	Several of the area schools now have Green Teams that have taken an active interest in labeling the storm drains. Hamilton has also hired a volunteer coordinator that will assist in finding volunteers to help with this effort.	Spring, Summer and Fall 2013

ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

BMP& Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism	Ordinance Complete	Yes	http://www.hamilton-city.org		Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates	Effective (Yes or No)
Storm Sewer System Map Civil & Senior Engineers and Engineering Technicians	Map Completed	Yes	Map is updated as system is modified and as features are discovered during routine activities	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates	Effective (Yes or No)
HSTS Mapping and List Health Department	NO HSTS connected to storm sewer system	Yes	Hamilton does not permit any connection to the storm sewer system from HSTS (Home Sewage Treatment System)	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates	Effective (Yes or No)
IDDE Plan Coordinator and Civil/Senior Engineers with support of Engineering Technicians	To adopt an IDDE plan	Yes	Standard procedures have been compiled into a formal plan.	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Outfalls Screened	# of Dry-Weather Flows Identified	# Of Illicit Discharges:		Effective (Yes or No)
					Identified*	Eliminated	
Dry-Weather Screening of Outfalls **Total # of Outfalls 219** Engineering Technicians	Number of outfalls screened per year	Yes	33	0	1	1	Yes

*Include an attachment which provides schedules for elimination of illicit connections that have been identified but have yet to be eliminated.

ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism			
Storm Sewer System Map	Features Mapped or updated	Map will be updated as new or revised data is received from field crews	Ongoing process
HSTS Mapping and List	No HSTS's discharge to the storm system		
IDDE Plan			
Dry-Weather Screening of Outfalls	Number of Outfalls Screened	Two Mile Creek will be completed in 2012	Year Long Process

CONSTRUCTION SITE RUNOFF CONTROL

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism Coordinator and City Engineer	Enforce City Ordinances	Y	www.hamilton-city.org	Storm Water Inspector is actively inspecting and enforcing construction sites with OEPA General Permits	Y

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Standards Being Used	Summary of Results or Activities	Effective (Yes or No)
Sediment and Erosion Control Requirements Senior and Civil Engineers	Continue emphasis on plan reviews to identify projects that have runoff potential and requirement of OEPA General Storm Water NPDES Permit.	Y	OEPA Construction General Permit	All construction projects disturbing more than 1 acre of land are required to show proof that an OEPA Construction General Permit has been obtained.	Y

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Complaints		Summary of Results or Activities	Effective (Yes or No)
			Received	Followed-Up On		
Complaint Process Senior and Civil Engineers	Respond to all complaints and document in Site Inspection Database	Y	0	0	No complaints were received this year.	Y

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Summary of Results or Activities	Effective (Yes or No)
Site Plan Review Procedures Senior and Civil Engineers	Number of plans reviewed	Y	23	23	All plans involving construction that impacts the exterior of a property are routed to Public Works for review that included impact to storm water runoff.	Y

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Site Inspections Performed			Summary of Results or Activities	Effective (Yes or No)
			# of Applicable Sites	# Performed	Avg. Frequency		
Site Inspection Procedures Senior and Civil Engineers	Inspect active construction sites at least 4 times and Maintain Site Inspection Database	Y	31	139	4.5	All active construction sites are inspected monthly and inactive sites are inspected quarterly	Y

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Violations		Summary of Results or Activities	Effective (Yes or No)
			# of Violation Letters	# of Enforcement Actions		
Enforcement Procedures Senior and Civil Engineers	Continue implementation of enforcement procedures allowable under ordinance	Y	8	0	Construction sites that have erosion and sediment control issues are issued a written notice. No escalation of enforcement has been required.	Y

*Include an attachment which identifies applicable sites within your jurisdiction for this reporting period.

CONSTRUCTION SITE RUNOFF CONTROL

- Summarize activities you plan to undertake during the next reporting cycle.

BMP& Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism Coordinator and City Engineer	Enforce City Ordinances	Continue to enforce City Ordinances as they pertain to Construction Site Runoff Control	Year Long
Sediment and Erosion Control Requirements Senior and Civil Engineers	Plans reviewed that require sediment and erosion control	Continue emphasis on plan reviews to identify projects that have runoff potential and requirement of OEPA General Storm Water NPDES Permit.	Year Long
Complaint Process Civil and Associate Engineers	Respond to all complaints and document in Site Inspection Database	Establish a process to review active construction sites on a quarterly basis and respond to complaints as needed	Year Long
Site Plan Review Procedures Senior and Civil Engineers	Number of Plans reviewed	Continue emphasis on plan reviews to identify projects that have runoff potential and requirement of OEPA General Storm Water NPDES Permit.	Year Long
Site Inspection Procedures Senior and Civil Engineers	Inspect active construction sites monthly and inactive sites quarterly; Maintain Site Inspection Database	Continue process of reviewing active construction sites and respond to complaints as needed	Year Long
Enforcement Procedures Senior and Civil Engineers	Continue implementation of enforcement procedures allowable under ordinance	Enforce all violations found	Year Long

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP& Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))		Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism Coordinator and City Engineer	Enforce City Ordinances	Y	www.hamilton-city.org		City Ordinances were enforced.	Y
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**Structural and/or Non-Structural Standards Being Used**		**Summary of Results or Activities**	**Effective (Yes or No)**
Post-Construction Requirements Senior and Civil Engineers	Plans reviewed that require post construction runoff control	Y	OEPA Construction General Permit		All construction projects disturbing more than 1 acre of land are required to show proof that a OEPA Construction General Permit has been obtained.	Y
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**# of Applicable Sites Requiring Post-Const. BMPs**	**# of Plans Reviewed**	**Summary of Results or Activities**	**Effective (Yes or No)**
Site Plan Review Procedures Senior and Civil Engineers	Plans Reviewed	Y	3	3	All plans and subdivision plats are reviewed to ensure inclusion of appropriate runoff control after construction.	Y
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**Site Inspections Performed**		**Summary of Results or Activities**	**Effective (Yes or No)**
			# Performed	**Avg. Frequency**		
Site Inspection Procedures Engineering Technicians	Continue Site Inspections	Y	139	4.5	Active projects were inspected and documented in City database. Violation letters sent to all basin owners that had deficiencies.	Y
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**Violations**		**Summary of Results or Activities**	**Effective (Yes or No)**
			# of Violation Letters	**# of Enforcement Actions**		
Enforcement Procedures Coordinator & Technician	Continue implementation and enforcement of ordinance	Y	8	0	Public and private detention basins were inspected and documented in City database. Violation letters sent to basin owners that had deficiencies.	Y
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**# of Sites Requiring Plans/Agreements**	**# of Plans Developed/Agreements in Place**	**Summary of Results or Activities**	**Effective (Yes or No)**
Long-Term O&M Plans/Agreements Senior and Civil Engineers	Implement Long Term O & M Plans and Agreements required under ordinance	Y	0	0	No new subdivisions submitted for review in 2012 that required Long Term Control Plans	Y

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism Coordinator and City Engineer	Enforce City Ordinances	Continue enforcement of City Ordinances that pertain to Post Construction Runoff Control Structures	Year Long
Post-Construction Requirements Senior and Civil Engineers	Plans reviewed that require post construction runoff control	Continue emphasis on plan reviews to identify projects that have runoff potential and requirement of OEPA General Storm Water NPDES Permit.	Year Long
Site Plan Review Procedures Senior and Civil Engineers	Number of Plans reviewed	Continue emphasis on plan reviews to identify projects that have runoff potential and requirement of OEPA General Storm Water NPDES Permit.	Year Long
Site Inspection Procedures Engineering Technicians	Number of Site Inspections	Inspect all sites to determine compliance with established standards	Inspect storm water basins at least once annually (more frequently if deemed necessary after first inspection)
Enforcement Procedures Civil and Associate Engineers	Continue implementation and enforcement of ordinance	Enforce established ordinance and established standards as needed	Year Long
Long-Term O&M Plans/Agreements Senior and Civil Engineers; Senior Planner	Implement Long Term O & M Plans and Agreements required under ordinance	Require all new subdivision developments to have long term O & M Plans or agreements in place	Year Long

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

BMP& Responsible Party	Measurable Goal	Completed (Yes or No)	Topic(s)	Targeted Audience	# of Employees Attended	Summary of Activity	Effective (Yes or No)
Employee Training Program Coordinator	Number of employees trained	Y	*Storm water within the right-of-way *Vegetation management * Erosion Control * Pervious Pavement * Toledo and Philadelphia storm water case studies	*Engineers * Supervisors/ Streets & Sewers	5	Key staff attended APWA Expo, OWEA Workshop and participated in webinars.	Y

List of Municipal Facilities Subject to Program	O&M Procedures Developed for Facilities (Yes or No)	# of Facility Inspections Performed	Frequencies of Such Inspections
Municipal Garage	Y	1	1

MS4 Maintenance	**Summarize Maintenance Activities and Schedules**	**Summarize Activities Performed**
	Catch Basins and leads are cleaned on a complaint basis with problematic areas cleaned on a once a month basis. Major creeks and drainage ditches are monitored after severe weather to ensure all blockages are cleared.	1,800 feet of storm main cleaned and repaired 220 feet of storm main 265 catch basins and trash racks were cleaned and 37 catch basins were repaired
Disposal of Wastes	**Procedures Developed (Yes or No)**	**Document Amounts of Wastes Properly Disposed**
	Yes	1374 gallons of waste oil were disposed of by United States Waste Water Service, Inc., 11807 Reading Road, Cincinnati, OH 45241.

Road Salt	**Covered (Yes or No)**	**Tons Used**	**Summarize Measures Taken to Minimize Usage**
	Yes	1,462.5	Streets are pretreated with liquid Calcium Chloride prior to major predicted storm events to minimize the amount of salt applied. High traffic areas are treated most heavily and secondary residential streets are treated sparingly.
Pesticide & Herbicide Usage	**Procedures Developed (Yes or No)**	**Gallons Used**	**Summarize Measures Taken to Minimize Usage**
	Yes	130	Every effort is made to minimize the quantity of product applied to problem areas. All applications are properly measured and applied based on established application guidelines.
Fertilizer Usage	**Procedures Developed (Yes or No)**	**Pounds Used**	**Summarize Measures Taken to Minimize Usage**
	Yes	150	Every effort is made to minimize the quantity of product applied to problem areas. All applications are properly measured and applied based on established application guidelines.

Street Sweeping	**Procedures Developed (Yes or No)**	**Document Amount of Material Collected and Properly Disposed**
	Yes	730.46 tons of material were collected and transported to the Rumpke landfill. The City also collected 3658 cy. of leaves.
Flood Management Projects	**Summarize any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality**	
	Gregory Lane - 215-LF of ditch stabilized in 2012, West Reservoir – 400-LF of new ditch installed in 2012, and Columbia Road -150-LF of ditch stabilized in 2012.	

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Employee Training Program Coordinator	Number of employees trained	Proper disposal of waste oils How to Respond to leaking hydraulic hoses and equipment	Summer of 2013
List of Facilities Subject to Program Coordinator and Garage Committee	Storm Water Pollution Prevention Plan	Conduct Annual Inspection of Facility	March 2013
MS4 Maintenance Street and Sewer Division	Feet of main and number of catch basins cleaned	Continue to work through the list of problematic catch basins and continue routine checks of problem areas	Year Long
Disposal of Wastes Coordinator and Garage Superintendent	Gallons of waste oil disposed of	Continue practice of collection of waste oil for burning in waste oil heaters during winter months	Year Long
Road Salt Street and Sewer Superintendent	Tons of salt applied to city streets	Continue practice of keeping salt storage piles covered and pre application of calcium chloride to road surface to minimize salt application	Winter months
Pesticide & Herbicide Usage Street and Sewer and Parks and Recreation Divisions	Gallons of product used	Continue to minimize application of products	Spring/Summer 2013
Fertilizer Usage Parks and Recreation Division	Pounds of product used	Continue to minimize application of products	Spring/Summer 2013
Street Sweeping Street and Sewer Division	Tons of debris disposed of properly	To continue street sweeping routes and proper disposal of debris collected	Year Long
Flood Management Projects Street and Sewer Division	Feet of stream bank repaired	Continue to search for eroding stream bank & ditch locations to repair.	Spring/Summer 2013

PROPOSED CHANGES TO YOUR SWMP (IF ANY)

- Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.

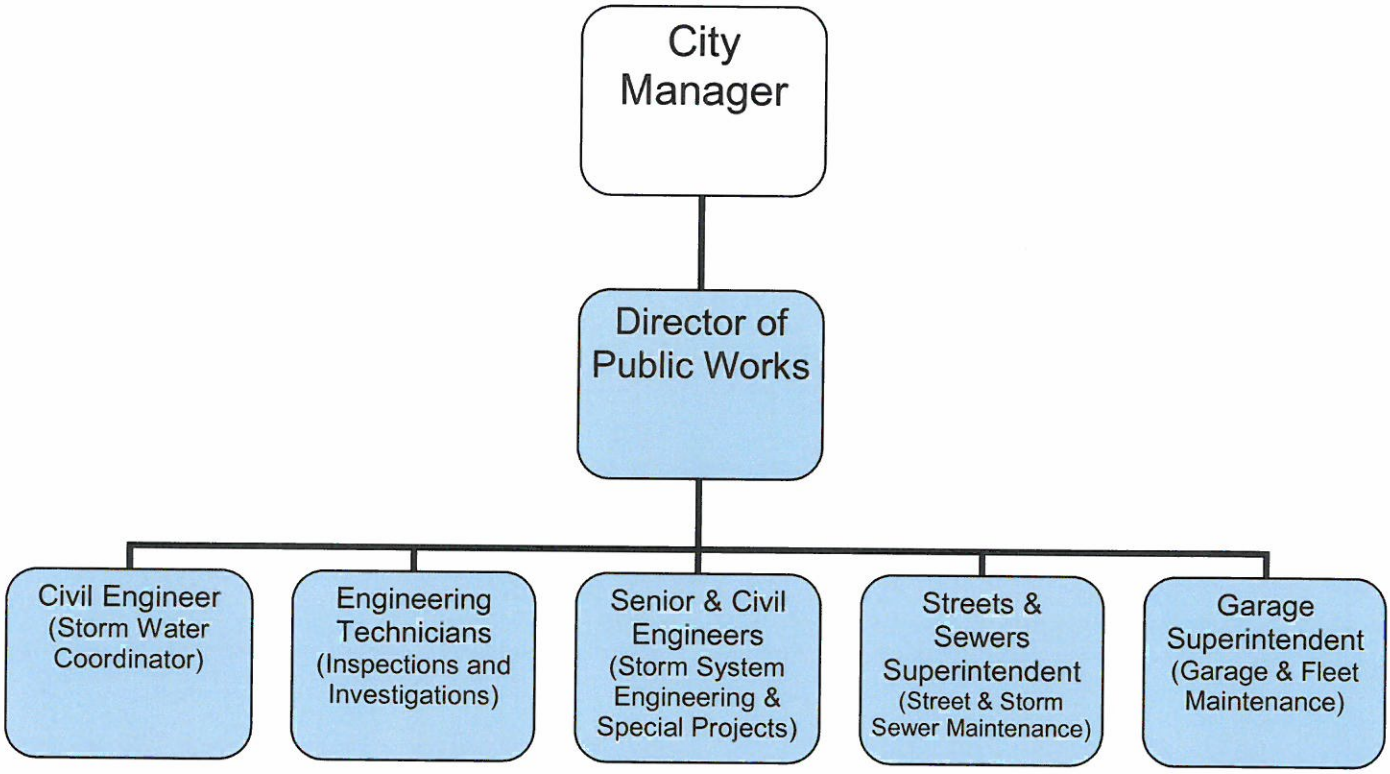
No changes to the SWMP are requested at this time.

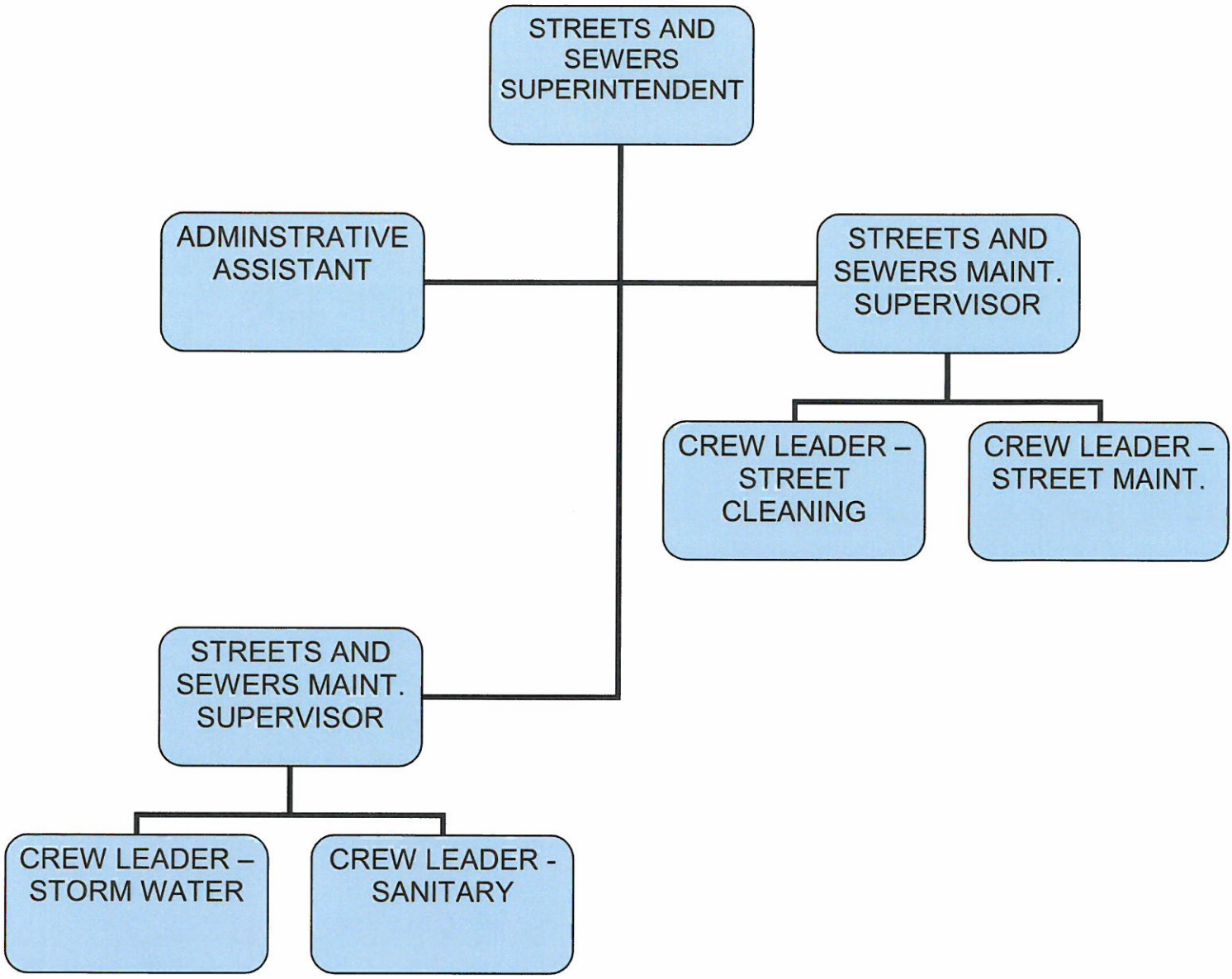
For the Flood Management Projects, funds were used on Gregory Lane, West Reservoir, and Columbia Road projects in 2012 instead of Shaffer's Creek. Construction of Shaffer's Creek stabilization will be postponed to 2014 due to limited funds.

VARIANCES GRANTED (IF ANY)

- Identify and summarize any variances granted under your storm water program.

APPENDIX "A"
City of Hamilton – Table of Organization 2012
NPDES Small MS4 General Permit




STREETS AND SEWERS SUPERINTENDENT
ADMINSTRATIVE ASSISTANT
STREETS AND SEWERS MAINT. SUPERVISOR
CREW LEADER – STREET CLEANING
CREW LEADER – STREET MAINT.
STREETS AND SEWERS MAINT. SUPERVISOR
CREW LEADER – STORM WATER
CREW LEADER - SANITARY