

**Mark Mercer**  
Chair

**Rose Haverkos**  
Vice-Chair

**Voting Members: Kathy Becker, Robert Harris, James Johns, Trevor Snider**  
**Ex-Officio Members: Letitia Block, Craig Bucheit, and Nadine Hill**  
**Secretary: Marcos Nichols, Boyce Swift**

**I. Call to Order**

*The meeting was called to order at 6:06 PM*

**II. Roll Call**

|         |          |         |         |  |  |
|---------|----------|---------|---------|--|--|
| Mercer  | Haverkos | Harris  | Wilson  |  |  |
| Present | Present  | Present | Present |  |  |

**III. Introductions**

**IV. Review and approval of previous meeting minutes**

**V. New Business**

A. Additional members for subcommittee

i. Not on a committee

1. Cardwell, Crehan, Vollbrecht, Wilson

*Mr. Wilson stated since he was not able to attend the commission meeting on January 25 he was going to attend the subcommittee meetings and join. He was welcomed by the attending members.*

B. Discussion of OGSM for subcommittee

i. Collaboration with Brandon Saurber (formatting, clarity)

*In preparing the OGSM final report to council, Chair Mercer, Vice Chair Haverkos, and Secretary Swift will be meeting with Brandon Saurber to present the best format for the OGSM. All members are welcome to attend, as well.*

C. Discussion of Report to City Council

*One of the pending responsibilities of the D&I Commission is to report to City Council as the OGSM is completed. This is a primary duty and is expected to be updated by the next commission meeting for review and approval of the commission.*

D. Discussion of committee members' duties

i. List of meeting places created and distributed to all commission s and boards

*Vice Chair Haverkos will complete this. Anyone with suggestions for a particular area please let her know.*

ii. Create list of 20 potential stakeholders for partnerships

*Chair Mercer referenced information provided by Director Hill listing the top employers. These may be businesses which may already have existing internship programs or which may be open to them. Chair Mercer will reach out to several of their HR departments to see what they do or if there is an opportunity to explore that.*



*At the request of Tom Vanderhorst, the city's finance director, Mr. Hoskinson, the city's purchasing agent has provided the commission with the city's current ordinance regarding purchasing preference for local vendors. He has asked that we consider presenting draft legislation for consideration that would promote the city's ability to purchase through minority owned businesses. Chair Mercer discussed the material briefly and had discussed the state of Ohio's legislation. Chair Mercer will present the discussion at the commission meeting on February 22 and invite Mr. Hoskinson to attend the appropriate subcommittee for discussion.*

iii. Execute 3 D&I programs by 7/1/17

iv. Develop 10 unconventional outreach methods by 7/1/16

*Vice Chair Haverkos and Bob Harris will work together on this. There was a good bit of discussion on developing business skills and business plans among people in the second and fourth wards. Some of the challenges identified were the location of resources and the ability to travel to connect with them. Vice Chair Haverkos suggested we reach out to Skills Central and explore how to get those resources available at the community center or in a downtown location.*

v. Create D&I advocate group action plan 7/1/18

vi. Identify funding by 7/1/17

vii. Create criteria for awards by 12/31/17

*These items overlap the Citizen Engagement subcommittee and were discussed at that meeting. Chair Mercer and Vice Chair Haverkos would like to include members not already on subcommittees to become engaged in these, as well.*

## **VI. Audience of Citizens**

Individuals may speak during this part of the Agenda. All individuals who intend to speak are requested to sign in at the table in the back of the room. Each speaker is allowed 5 minutes.

## **VII. Audience of the Commission**

Commission members may bring up any issues not on the agenda and not previously discussed at the current meeting.

## **VIII. Schedule Next Meeting**

A. March 21, 2016 7 PM, 5<sup>th</sup> floor conference room

## **IX. Motion to Adjourn**

*Motion by Bob Harris, second by Vice Chair Haverkos (time?).*

